Chapter 2

Records Management

Section/Addendum	Subject/Addendum Title
1	General
2	Record Series Subject And Description Of Government Records
3	Digital Imaging (Scanned) And Electronic (Born-Digital) Records Process And Formats
4	Electronic Records Disposition, Storage, And Transfer
5	Transferring Records (Federal Records Centers (FRCs) And Transitions)
6	Destruction Of Records
A	Paper Record Transfer Procedures Figure 2.A-1 Marking And Packing Instructions Figure 2.A-2 Arrangement Of Boxes On Pallets
B	Electronic Record Transfer Procedures Figure 2.B-1 Records Transmittal and Receipt (SF-135)